

Branch Reports

International Students Union of Norway

National Assembly, April 20-22nd 2007

Branch /prospective branch reports will happen over the three days of the National Assembly. **Each summary of the ISU Branch report will be allowed 10 minutes.** Check the Time Plan for when your presentation is scheduled. Feel free to include the international officer in your student parliament as part of your presentation.

We will have prospective branches and representatives from StL and NSU present. Your presentations can do a lot to help them learn about ISU. Bring other material as well: newspapers clippings, newsletters, branch activity posters, T- shirts, etc

It would be best if your reports were presented in PowerPoint. You can also provide a written report in Word. Send them to system@isu-norway.no by thursday 19.April so that they can be prepared in time for the meeting. For inspiration, look at the reports presented last year at http://isu-norway.no/NAI2006/NAI_2006.php .

Information that is valuable for other branches and our observers in your reports:

1. How many international students are at your school? For how long do they stay/ what programs? Special needs? Brief description of your branch: history, structure.
2. Names, nationality, contact info for board members
3. Brief description of branch's program since September 2006.
4. How did you represent the international students at your institution?
5. Cooperation - with other ISU branches, your Student Parliament, other organizations
6. Financial Report/Budget
7. Website
8. Pictures in PowerPoint with: your institution, your board members and your activities.

Hand Over Plan for your future ISU Branch in September 2007:

Since many of us in ISU will be leaving over the summer, the ISU NA will be casting a vote to commend the branch with the best Hand Over Plan.

This will occur separately from the branch reports, on Sunday at 14.00.

A Hand Over Plan can be written down and/or placed on a special area of your website. Here are some suggestions, based on what your branches have done earlier.

- a. Contact person for ISU Norway in the branch for September 2007.
- b. How will you recruit the best people to your branch?
- c. How will the next election take place? Will your Intl Officer help?
- d. Guide to each position written by each board member.
- e. List of contacts within university administration and student parliament. Explanation of their relationship to your branch.
- f. The constitution of your branch.
- g. Links to previous newspaper articles that talk about your branch.
- h. Documents developed by your branch.
- i. Explanation of how you made various social events happen.
- j. Explanation of ISU Norway & the National Assembly to new board members.