

**Constitution
of the International Students' Union
at the Norwegian School of Veterinary Science
(ISU-NVH)**

Approved at the General Assembly on August 31st, 2011

Article 1: Preamble:

1.1 This is an independent non-political, non-religious, non-profitable student organization that works for the interest of the international students studying at different levels at The Norwegian School of Veterinary Science.

1.2 ISU NVH is autonomous part of the ISU Norway, Student union of the Norwegian School of Veterinary Sciences and the Norwegian Students' Organisation (Norsk studentorganisasjon, NSO).

Article 2: Name:

The International Student Union at The Norwegian School of Veterinary Science (ISU-NVH).

Article 3 : Objectives:

To work in collaboration with student administration and other student organization in or outside NVH to:

3.1 Represent the interests of all members in whatever way possible, including amongst other things: Statements and comments made by the NVH, matters concerning members in general, e.g. general welfare, social problems, language and accommodation

3.2 Help/ensure the foreign students to integrate and get accustomed to student life at NVH.

3.3 Organize cultural and social events that help foreign student to express and exchange cultural views and activities among each others and with the Norwegian students at NVH.

3.4 To promote relations between the International Students and both local and national student organizations in Norway

Article 4: Membership:

Students studying at the Norwegian School of Veterinary Science are automatically ISU-NVH members if they meet one of the following criterias:

4.1 Non-Norwegian students

4.2 Holding two valid passports or dual citizenship.

4.3 Students with at least one non-Norwegian parent.

4.4 Any student who does not meet the above mentioned criteria, and want to join the organization can be accepted as a member after the approval of the board.

Article 5: Organizational structure:

The board is consisted of the following: President, Vice President, General Secretary, Financial secretary, and the representative of PhD student association DIOV, Advisor

Article 5: General Responsibility:

5.1 Consider the needs and priorities of all international students at NVH

5.2 Be involved and cooperate with the student administration in all matters that concern international Students at NVH.

5.3 Create and maintain strong relationship amongst the international students.

5.4 Cooperate with other student and community groups, such as associations, societies, clubs and cultural groups, where deemed appropriate by the Board.

5.5 In one semester, the ISU NVH should at least organize a minimum of two events/activities for the members.

5.6 It is the responsibility of every Board member to know, observe, and enforce the bylaws and the intentions of the Constitution.

5.7 ISU NVH Board members are obliged to attend Board meetings. Notice should be given to the president in case of absence.

Article 6 : Individual Responsibility:

6.1 President:

- Representing the ISU-NVH to the student administration, organizations, and other internal or external bodies.
- Organize and coordinate the general assembly.
- Delegating responsibilities to the appropriate personnel and delivering reports to the relevant bodies.

6.2 Vice president:

- Assist the president in his or her duties when delegated.
- Assumes the responsibilities of the president in his or her absence.
- Provide new students with information about ISU NVH and its activities.
- Mediating with other organizations to arrange social activities for ISUNVH as well as Joint events with other organization.

6.3 General Secretary:

- Notifies the Board members of scheduled meetings.
- Prepares agendas for meetings in liaison with the president
- Taking transparent, unbiased and professional minutes of the meetings.:-
- Prepares and distributes minutes to all members of the Board.
- Maintaining updating list of all ISU NVH members.

6.4 Financial Secretary:

- Is responsible for finances including all ISU NVH Bank accounts
- Prepares budgets and financial reports for various activities.
- Working on Fund rising activities
- Advise the president on financial matters.

6.5 DIOV representative:

The representative of the PhD student organization (DIOV) at NVH.

6.6 The international student adviser of NVH will be the Advisor of ISU-NVH who's valuable recommendation will be evaluated by ISUNVH.

Article 7: The General assembly:

7.1 The Purpose of the General assembly is to elect new Board members as well as ratify and amend the constitution if necessary.

7.2 The General assembly should be organized and run by the Board members.

7.3 Every member present at the General Assembly has the right to vote.

7.4 A minimum of 11 attending International student is required to hold a General assembly. It is the responsibility of the Board members to ensure that the General Assembly is advertised explicitly among the international students, so that a maximum number of members participate.

7.5 There shall be at least one General Assembly per year as long as this is considered convenient by the Board members.

7.6 At least two week's notice must be given before the General assembly.

7.7 A General Assembly is called for either by the President, or the two-third majority of the Board members.

Article 8: Elections of the Board:

8.1 All members have the right to stand for any position or nominate any other member for any position in the Board. Nominations are made during the General assembly.

8.2 The Board members will be elected by secret vote.

8.3 Every member present at the General assembly has one vote per position per round.

- Nominations for each post and voting on each post will be done separately in the following order (as suggested, the order should not be binding): President, Vice-President, Secretary, and Finance Secretary.
- If a post remains vacant after elections the Board may appoint a member for this position. Notice shall be given to all members after the appointment.
- Board members can be removed from their position by a two-thirds majority during Board meetings in case of:
 - i) Financial mismanagement.
 - ii) Actions contrary to the interests of ISU-NVH.
 - iii) Failing to attend Board meetings on a regular basis.
 - iv) Failing to meet the expectations and demands of the members.
- If a position becomes vacant after the removal or resignation of Board member the Board may appoint a member for this position. Notice shall be given to all members after the appointment.
- The election procedure can be changed by the election committee if considered appropriate. Changes are subject to the approval of the General Assembly.

Article 9: Voting procedure:

- 9.1 The various alternatives for discussion about a particular subject shall be put forward during the time allocated. A discussion will follow the suggestions made.
- 9.2 A vote shall be taken for the preferred option. Any option that receives more than 50% of the votes (excluding abstentions) shall be considered elected.
- 9.3 If there are more than 2 alternatives and none of the options receives more than 50% of the votes, there shall be consecutive ballots in which the alternative receiving the least number of votes shall be eliminated.
- 9.4 Secret ballots shall be taken on request by any 3 members of the General assembly. In all other cases voting shall be conducted by a show of hands. Secret ballots shall take place on ballot paper which is handed over to every member upon presentation of a University identity card.
- 9.5 No interruptions shall be allowed during the vote or the count.
- 9.6 A voting committee consisting of 3 persons shall be appointed by the General Assembly. The voting committee shall be responsible for counting of the votes

Article 10: Compliances with the ISU National Constitution

This constitution compiles fully with the governing principles, rules and regulations of the ISU National Constitution.

Article 11: Ratification:

This constitution will come into effect when accepted by a two thirds majority in the General assembly.

Article 12: Amendments:

This constitution can be amended by a two-thirds majority in the General assembly.